

Events and Programmes

Terms & Conditions

Application Process

- Upon receipt of your application, we will send an email acknowledging receipt. Your application will then be reviewed by the selection team. You will be notified separately by email if your application is successful.
- In some cases, we may contact you to discuss your application before a final decision is made.
- A contract between you and NCEE is formed only once you receive written confirmation of acceptance. If you have not received an acceptance email within ten working days, please contact karen.biscombe@ncee.org.uk

Fees and Payment

- The programme fee covers tuition, accommodation, meals, and refreshments (for our flagship Entrepreneurial University Leaders programme). It does not include additional evening refreshments or travel to and from the venue. Please refer to the individual programme details for full information on what is included.
- Where payment is required, an invoice for the full programme fee will be issued within five working days of acceptance. Payment must be received no later than 30 days before the first study day, as places are limited.
- NCEE reserves the right to refuse admission to any participant whose fees have not been paid in full prior to the start of the programme.
- All payments must be made in GBP (£). Any bank charges, currency conversion fees, or other costs incurred during payment or refund processing are the responsibility of the participant or third-party payer and may not be deducted from the amount due to NCEE

Cancellation

- If you wish to cancel your attendance, you must notify us in writing by emailing karen.biscombe@ncee.org.uk.
 - Programme fees are non-refundable. However, the paid fee may be reallocated to allow another member of staff from the same organisation to attend, subject to approval.
 - While NCEE will make every reasonable effort to deliver events and programmes on the dates advertised, we reserve the right to cancel or postpone the programme. Notice will be provided in writing where possible, and a refund will be issued.
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